Study at the University of Zielona Góra
Dear Prospective Student,

thank you for your interest in the University of Zielona Góra! In the brochure you are about to read, we have included the basic, although quite diversified information about studying and living in Zielona Góra. Please, take your time with becoming acquainted with our educational offer, and do not hesitate to ask us any further questions you may have.

I hope you will find the perspectives we offer attractive and enriching your personal development.

See you soon at the University of Zielona Góra!

Yours sincerely,

Prof. Józef Korbicz
Deputy Rector
for Scientific Research and International Cooperation
Location of Zielona Góra
In the heart of Europe

Poland is situated in the centre of Europe and covers 312,685 square kilometers, which makes it the 9th largest country in Europe. It is a relatively low-lying area. About 91% of the territory of Poland lies below 300 metres above the sea level. The country is divided into 16 provinces (województwa), subdivided into districts (powiaty) and local government communes (gminy).

You can find almost everything in Poland: sandy beaches in the north, alpine mountains in the south, green forests and old woods, lake districts, world-class historical monuments as well as modern cities full of open-hearted, friendly people. Poland with its cities of a thousand-year history is a paradise for visitors who would like to herd with Polish history and tradition – Poland’s villages and small towns offer them an opportunity to experience Polish culture and hospitality. All this comes with a backdrop of natural landscapes, because Poland’s greatest attraction is still nature! Crystal-pure waters, unpolluted air and vast green areas make Poland Europe’s “green lungs”.

Polish climate

Poland has a moderate climate with both maritime and continental elements. Polish varying weather is conditioned by different air masses’ collision. Maritime air moves across western Europe, Arctic air sweeps down from the North Atlantic, and subtropical air arrives from the South Atlantic – all these determine our weather during the year.

In general, in northern and western Poland there dominates the maritime climate, while the eastern part of the country has a distinctly continental climate, with severe winters and dry, hot summers.

Summer practically begins in May and is about 4 months long. The hottest month is July, with the average temperature oscillating between 16-20°C. The warmest area of Poland is its central and south-western part. From May to September there occur really hot days, when the temperature exceeds 25°C! In
autumn, the average temperature stands between 5°C and 15°C. The coldest month in our
country is January, when the eastern part of Poland becomes the coldest area of the whole
country, with the lowest temperatures falling down even to -25°C!

Facts about today's Poland

<table>
<thead>
<tr>
<th>Official name:</th>
<th>Republic of Poland</th>
</tr>
</thead>
<tbody>
<tr>
<td>Political system:</td>
<td>Parliamentary republic</td>
</tr>
<tr>
<td>Chief of state:</td>
<td>President</td>
</tr>
<tr>
<td>Head of government:</td>
<td>Prime Minister</td>
</tr>
<tr>
<td>Area:</td>
<td>312 685 sq. km</td>
</tr>
<tr>
<td>Capital city:</td>
<td>Warsaw</td>
</tr>
<tr>
<td>Population:</td>
<td>38 million</td>
</tr>
<tr>
<td>Official language:</td>
<td>Polish</td>
</tr>
<tr>
<td>Monetary unit:</td>
<td>1 złoty (PLN) = 100 groszy (gr)</td>
</tr>
<tr>
<td>Major religion:</td>
<td>Roman Catholicism</td>
</tr>
<tr>
<td>Neighbouring countries:</td>
<td>Germany, Czech Republic, Slovakia, Ukraine, Belarus, Russia, Lithuania.</td>
</tr>
</tbody>
</table>

About the region

The Lubuskie Province covers an area of 14.000 square kilometers and has a population of
over 1 million. There are 42 towns in the region, with 2 municipal centers: Zielona Góra,
with a population of 120.000 people, and Gorzów Wielkopolski, with a population of 126.000
people.

Through the Lubuskie Province there run two important communication routes: North-
South and West-East, which keeps the region in good communication with the rest of
Poland and Europe. It supports the development of business contacts of Polish and foreign
partners, and makes Lubuskie an attractive area for foreign investors. Business partners
can invest in a business-friendly environment and make a contribution to the international
trade of the region. The main branches of industry in the Lubuskie Province are timber,
furniture, food and textiles production. Moreover, construction engineering is also a strong
sector of the local economy.

The Lubuskie Province with its economic virtues as well as its natural and historical
beauty is one of the most attractive areas of western Poland. There are a wide range of
tourist attractions here and, which is worth mentioning, the Province is one of the regions
of Poland with the lowest level of environmental pollution. Lubuskie is also one of the
woodiest parts of the country. It boasts of numerous natural reserves and landscape parks
covering almost one half of its area. It is also a region of water reservoirs: there are more than 700 lakes here! The region provides great opportunities for visitors to spend their time nicely and actively. Our guests can find here hunting and sailing facilities, kayak and cycling routes, horse-riding centers as well as agro-tourist farms offering healthy food and active forms of spending one’s leisure time.

City of Bacchus

The character of Zielona Góra is brilliantly expressed in its name (“green hill”). Grapevine was brought here thanks to Cistercian friars. The first written records of its cultivation in our city go back to the 13th century. In the next centuries, particularly in the 15th, the vineyards of Zielona Góra were flourishing. In the 19th century they still covered several hundreds of hectares. Not only does the city promote the local winemaking traditions, but it also takes pride in being the northernmost place in Europe where grapevine was ever cultivated! It is possible to notice grapevine motifs on the fronts of many houses or symbols in the present vineyard on the hill of the Winny Park. There are also winemaking cottages here – unique historical houses. Around 726 such wooden houses are believed to have surrounded Zielona Góra in the 19th century, many of which were used for storing vineyard cultivation instruments and equipment. With time, many of them became summer houses.

Zielona Góra is a city with a huge economic potential. It has for many years maintained close relations with western European institutions and cities. It welcomes investors and guarantees them a friendly atmosphere with the municipal authorities focused on city development.

Focusing on creating proper development conditions and an investor-friendly atmosphere, the City Council has made many important decisions and passed significant bills, including the Local Conditions of Assistance for Entrepreneurs. Other factors that should attract future investors include an opportunity of intense promotion of their operations and a fast flow of information. The Municipal Office’s website is well developed and has many times been awarded. Furthermore, the city hosts headquarters of such popular daily newspapers as Gazeta Lubuska and Gazeta Wyborcza. There are also many radio stations (Radio Zachód, Radio Index) and a regional tv station – TVP3 Lubuska. The city benefits from all forms of promotion, both in the media and by taking part in international events and expositions advertising the land for future development.
Zielona Góra serves as a well-developed service-trade area, which is constantly increasing its role in municipal economy. It is also the third biggest educational center in western Poland after Wrocław and Szczecin. The University of Zielona Góra provides its students with diversified faculties and numerous subject areas of studies.

Having joined the European Union, Polish economic growth has been enhanced, the country has faced favorable conditions for development and has been enabled to take advantage of EU funds, which are effectively and prudently used. Zielona Góra carefully prepares EU applications and projects promoting sports, culture and education.

The City of Bacchus is a multifunctional city: an important service center, a place of trade exchange, a financial and constantly expanding academic center, a tourist city and a recreation district.

**About the University**

The University of Zielona Góra was founded on 1 September 2001 by integrating two local higher education institutions: the Technical University of Zielona Góra and the Tadeusz Kotarbiński Pedagogical University.

The University provides education for about 24 thousands people in almost 30 subject areas. Students can choose from among tens of diversified options for specialisation as well as various types of courses (full-time, part-time, and evening ones) and their levels (undergraduate, graduate, postgraduate and doctoral). The University has the rights to confer postdoctoral (*doctor habilitatis*) as well as doctoral degrees. Over 1100 academic teachers, of whom about 250 are professors, constitute the intellectual potential of the University. Apart from teaching, the academic staff conduct intensive scientific research work, as well as research services for businesses from the region and the country.

**Academic staff in numbers:**
- Professors: 250
- Doctors: 420
- Master’s degrees holders: 430

Most University facilities, including teaching halls and administration offices, are placed within two campuses: Campus A and Campus B, which are constantly being modernized and extended.
The material base of the University is aided by a modern computer infrastructure composed of the local computer network integrated with ZielMAN, the metropolitan area network, and the Polish Optical Internet PIONIER. The managing of this complex structure is done by the University Computer Center by means of the latest specialized equipment.

The University of Zielona Góra also means a vivid social life. Students’ clubs and comedy groups, societies and research clubs as well as periodical events, such as Students’ Festival Bachanalia, Dni Frankofonii – a festival celebrating French culture and language or the Science Festival – an event popularizing our research achievements are key elements of this kind of activity.

Thanks to the University’s broad cooperation with foreign countries and institutions our students have the opportunity to participate in the European Union’s exchange programmes, such as SOCRATES/Erasmus, while the teachers take part in staff exchange and international research programmes, for example, within the 6th Framework Programme, also financed by the European Union.

Although the University of Zielona Góra is just beginning to work on its history, thanks to its significant intellectual potential and complex material base as well as pro-European policies, it is already one of the region’s main gateways to Poland and the world.

Structure of the University

The innovative structure of the University comprises three schools further composed of faculties:

I. SCHOOL OF ARTS, HUMANITIES AND SOCIAL SCIENCES

Faculty of Arts
Address: ul. Wiśniowa 10, 65-517 Zielona Góra, Poland
Tel: +48 68 3282975, fax: +48 68 3282974
Website: http://www.wa.uz.zgora.pl

Subject areas of study:
– Graphic Arts (undergraduate); options for specialization: Graphic Design, Photography, Workshop Graphics
– Interior Design (undergraduate); options for specialization: Interior Design, Garden Landscaping, Exhibitions and Shows Design
– Jazz and Stage Music (undergraduate)
– Music Education (graduate, undergraduate); options for specialization: Music
Therapy in Education, Music Education, Church Music, Management of Vocal as well as Vocal and Instrumental Groups, Introduction to Composition and Arrangement, Jazz Music

- *Painting* (graduate, undergraduate); options for specialization: Photography, Easel Painting, Painting in Architecture and Urban Planning, Landscaping
- *Visual Arts Education* (undergraduate).

Major research fields:
- Visual communication – real object – visual symbol – virtual impulse
- Psychoacoustic and musical conditions for the development and musical aptitudes of children and youth
- Glass as a medium in contemporary art.

Structure:
- Institute of Fine Arts
- Institute of Music
- Department of Visual Arts.

Faculty of Education and Social Sciences
Address: Campus B, al. Wojska Polskiego 69, 65-762 Zielona Góra, Poland
Tel: +48 68 3283236, fax: +48 68 3283236
Website: [http://www.wnps.uz.zgora.pl](http://www.wnps.uz.zgora.pl)

Subject areas of study:
- *Education* (graduate, undergraduate); options for specialization: Social Work, Media and Computer Education, Culture and Sports Animation, General Education, Social Maladjustment Care and Prevention, Early-School and Pre-School Education, Rehabilitation with Specialized Counselling
- *Physical Education* (undergraduate)
- *Sociology* (graduate, undergraduate).

Rights to confer scientific degrees in:
- *Education* – doctoral.

Major research fields:
- The handicapped in the family, educational and clinical institutions as well as the local environment
- Socialization of middle-town youth during political transformations (relations: child-parents, student-teacher, student-peers)
- Economic behavior of Poles
– Media and information technologies in the global educational and communication space
– Developmental and health changes of the students of the University of Zielona Góra: tendencies.

Structure:
• Institute of Education and Psychology
• Institute of Social Education
• Institute of Sociology
• Department of Media and Information Technologies
• Department of Physical Education.

Faculty of Humanities
Address: Campus B, al. Wojska Polskiego 69, 65-762 Zielona Góra, Poland
Tel: +48 68 3283279, fax: +48 68 3283279
Website: http://www.wh.uz.zgora.pl

Subject areas of study:
– *English Studies* (undergraduate); option for specialisation: Teaching
– *French Studies* (undergraduate); option for specialisation: Teaching
– *German Studies* (graduate, undergraduate); options for specialisation: Teaching, Translation Studies
– *History* (doctoral, graduate, undergraduate); options for specialisation: Teaching, Documentation and Information Management
– *Philosophy* (graduate, undergraduate); options for specialisation: Teaching, Social Cooperation and Communication, General Philosophy, Theoretical Philosophy
– *Polish Studies* (graduate, undergraduate); options for specialisation: Teaching, Editing, Media Communication, Linguistics
– *Political Science* (graduate, undergraduate); options for specialization: Political Systems Study, European Integration, Political Marketing
– *Russian Studies* (graduate, undergraduate); options for specialisation: Teaching, Business Translation Studies.

Rights to confer scientific degrees in:
– *History* – postdoctoral (*doctor habilitatis*) and doctoral

Major research fields:
– East-Slavonic literatures of the end of the 19th century and the 20th century
– Contemporary Polish language in media
– Theory of politics
– History of the German language
– Research into registry practice and the medieval document: editing historic epigraphs of western Poland till the end of the 18th century
– Philosophical logic: logical analysis of research procedures, natural deduction, epistemic as well as erotetic and paraconsistent logic
– Modern technologies in foreign language teaching (multimedia, the Internet).

Structure:
• Institute of German Studies
• Institute of History
• Institute of Modern Languages Studies
• Institute of Philosophy
• Institute of Polish Studies
• Institute of Political Science.

II. SCHOOL OF SCIENCES AND ECONOMICS

Faculty of Economics and Management
Address: Campus A, ul. Podgórska 50, 65-246 Zielona Góra, Poland
Tel: +48 68 3282604, fax: +48 68 3282554
Website: http://www.wz.uz.zgora.pl

Subject areas of study:
– Management and Marketing (graduate, undergraduate)
– Economics (undergraduate).

Structure:
• Department of Human Resources Management in Organizations
• Department of Production Systems Design
• Division of Controlling and Computer Science in Economics
• Division of Environment and Public Sector Economy Management
• Division of International Economic and Political Relations
• Division of Macroeconomics and Finance
• Division of Management Psychology
• Division of Strategic Management
• Division of Marketing
• Division of Microeconomics and Social Policy
• Division of Public Administration Management.

Major research fields:
– Problems of the application of choice theory to the analysis of macroeconomic issues
– Design of management systems
– Activity forecasting and simulations
- Issues of the access of the countries of Eastern and Central Europe to the European Union and adaptation processes of the Polish social and economic system to the EU standards in the area of tasks set by the Association Treaty and the White Book.

Faculty of Mathematics, Computer Science and Econometrics
Address: Campus A, ul. Szafrana 4a, 65-516 Zielona Góra, Poland
Tel: +48 68 3282802-4, fax: +48 68 3282801
Website: http://www.wmie.uz.zgora.pl

Subject areas of study:
- Computer Science and Econometrics (graduate, undergraduate); options for specialisation: Statistics and Econometrics, Information Systems

Rights to confer scientific degrees in:
- Mathematics – postdoctoral (doctor habilitatis) and doctoral.

Major research fields:
- Functional analysis
- Theory of graphs
- Mathematical statistics
- Optimization methods.

Structure:
- Division of Mathematical Analysis
- Division of Numbers Theory and Mathematics Teaching
- Division of Geometry
- Division of Discrete Mathematics, Algebra and Computer Science
- Division of Industrial Mathematics
- Division of Functional Equations
- Division of Mathematical Statistics and Econometrics
- Division of Optimization Methods and Theory
- Division of Stochastic Processes and Control Theory
- Division of Stochastic Processes and Probability Theory.
Faculty of Physics and Astronomy
Address: Campus A, ul. Szafrana 4a, 65-516 Zielona Góra, Poland
Tel: +48 68 3282878, fax: +48 68 3282880
Website: http://www.wfa.uz.zgora.pl

Subject areas of study:
- *Astronomy* (doctoral, undergraduate)
- *Physics* (doctoral, graduate, undergraduate); option for specialization: Computers in Physical Measurements
- *Technical Physics* (undergraduate); option for specialization: Computers in Physical Measurements.

Rights to confer scientific degrees in:
- *Astronomy* – doctoral
- *Physics* – doctoral.

Major research fields:
- Observations, theory and modelling of pulsar radiation
- Plasma physics and astrophysics
- Experimental research using the electron paramagnetic resonance (EPR) method: analysis of the dynamics and structure of paramagnetic centers, analysis of the EPR spectrum of carbon, non-linear phenomena in fullerenes
- Theory of fundamental interactions: quantum groups, quantum theory of unstable systems, gauge groups in string and superstring theory, string models of interactions in the microworld.

Structure:
- Institute of Astronomy
- Institute of Physics.

III. SCHOOL OF ENGINEERING

Faculty of Civil and Environmental Engineering
Address: Campus A, ul. Szafrana 2, 65-516 Zielona Góra, Poland
Tel: +48 68 3282639, fax: +48 68 3247291
Website: http://www.wils.uz.zgora.pl
Subject areas of study:
  – *Biology* (undergraduate)
  – *Environmental Engineering* (doctoral, graduate, undergraduate); options for specialization: Environmental Protection Systems, Sanitary Facilities, Water Supply, Neutralizing Wastewater and Waste
  – *Environmental Studies* (graduate, undergraduate), options for specialization: Molecular Biotechnology, Landscape Shaping, Environmental Protection
  – *Structural Engineering* (doctoral, graduate, undergraduate); options for specialization: Roads and Bridges, Technology and Organization of Structural Engineering, Building and Engineering Constructions, Building Renovation and Built-Up Areas Modernization.

Rights to confer scientific degrees in:
  – *Environmental engineering* – doctoral
  – *Structural engineering* – doctoral.

Major research fields:
  – Higher organisms: taxonomy, ecology and philogenesis of chosen groups of vascular plants and terrestrial arthropoda
  – Impact of forced and natural convection of fluid on the process of its solidification
  – Computer methods of mechanics with inequality kinematic pairs.

Structure:
  • Institute of Biotechnology and Environmental Sciences
  • Institute of Environmental Engineering
  • Institute of Structural Engineering.

Faculty of Electrical Engineering, Computer Science and Telecommunications
Address: Campus A, ul. Podgórna 50, 65-246 Zielona Góra, Poland
Tel: +48 68 3282513, fax: +48 68 3254615
Website: [http://www.weit.uz.zgora.pl](http://www.weit.uz.zgora.pl)

Subject areas of study:
  – *Computer Science* (doctoral, graduate, undergraduate); options for specialization: Computer Engineering, Industrial Computer Systems, Software Engineering
  – *Electronics and Telecommunications* (undergraduate); options for specialization: Electronic Equipment, Industrial Electronics, Data Communications.
Rights to confer scientific degrees in:
- Electrical engineering – postdoctoral (doctor habilitatis) and doctoral
- Computer science – doctoral.

Major research fields:
- Advanced methods of the analysis and synthesis of application specific integrate circuits (ASIC) design: hardware description languages (VHDL, Verilog HDL)
- Control theory: multidimensional systems, distributed parameter systems
- Intelligent computation systems: artificial neural networks, fuzzy systems, expert systems, global optimization and evolutionary systems
- Systems of flexible control of power transmission and quality: topology and characteristics of various systems
- Artificial intelligence in the diagnostics of industrial processes and objects.

Structure:
- Institute of Computer Engineering and Electronics
- Institute of Control and Computation Engineering
- Institute of Electrical Engineering
- Institute of Electrical Metrology.

Faculty of Mechanical Engineering
Address: Campus A, ul. Podgórna 50, 65-246 Zielona Góra, Poland
Tel: +48 68 3282514, fax: +48 68 3282620
Website: http://www.wm.uz.zgora.pl

Subject areas of study:
- Mechanics and Mechanical Engineering (graduate, undergraduate); options for specialization: Automation and Organization of Production Processes, Machines Technology, Vehicle Operation and Marketing, Machine Operation, Design and Management
- Production Engineering and Management (graduate, undergraduate); options for specialization: Quality Engineering, Production and Services Management, Computer Technologies of Logistic Management
Rights to confer scientific degrees in:
- *Mechanical engineering and machine operation* – doctoral.

Major research fields:
- Modelling, visualization and simulation in automated production processes: computer integration of production
- Machinability of modern construction materials in the processes of turning machining, drilling, milling, reaming, grinding and others
- Network modelling of complex digital systems.

Structure:
- Institute of Computer Science and Production Management
- Institute of Mechanical Engineering and Machine Operation
- Institute of Technical and Computer Education.

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### Educational system

The University of Zielona Góra offers the following types of studies:
- undergraduate (3-4 years) – leading to a Bachelor’s degree
- graduate (1.5-2.5 years) – intended for a Bachelor’s degree holders who wish to obtain a Master’s degree
- doctoral (3-4 years) – for graduates with a Master’s degree
- postgraduate (1-2 years) – for graduates who want to continue their education to improve qualifications.

In order to obtain a Bachelor’s or a Master’s degree, students have to complete all courses, submit and defend a diploma project or a thesis, and pass a diploma examination. University of Zielona Góra graduates receive diplomas confirming the completion of a specific course and, on request, each student may receive a certified translation of the diploma (the Diploma Supplement).

University graduates who decide to continue their education through doctoral studies or research work may obtain:
- doctoral degrees – granted to persons who have passed doctoral examinations and submitted and defended a doctoral thesis. Applicants must hold a Master’s degree.
Doctoral degrees at our University are conferred in the following fields: *astronomy, computer science, education, electrical engineering, environmental engineering, history, mathematics, mechanical engineering and machine operation, philosophy, physics and structural engineering.*

– postdoctoral (*doctor habilitatis*) degrees – granted to persons with a doctoral degree who have submitted a postdoctoral dissertation (a monograph) and successfully completed a research activity (journal and conference papers).

Postdoctoral degrees at our University are conferred in the following fields: *electrical engineering, history and mathematics.*

**Assessment**

Our University, like any other Polish higher education institution, has a marking system to evaluate students. To help make studies abroad successful, the European Commission has developed the European Credit Transfer System (ECTS) – a system of academic recognition helping to measure and compare students’ learning achievements and to transfer from one institution to another. The University of Zielona Góra has been successively using the ECTS.

Prior to their arrival in Zielona Góra, students choose courses they want to follow. ECTS credits are allocated to courses and awarded to students who successfully complete those courses by passing the examinations. ECTS credits are also allocated to practical placements and to thesis preparation, when these activities are a part of the regular program of studies at both the home and host institutions. Usually, 60 ECTS credits represent 1 year of studies, 30 ECTS are given for 1 semester (4,5-6 months) and 20 ECTS for a trimester. The number of ECTS credits and the selection of courses are expressed in the so-called Learning Agreement, which is the most important document that no international student can do without.

The Learning Agreement is followed by the Transcript of Records – the list of fulfilled courses with ECTS credits and grades. Those two main documents are necessary for the recognition of studies in Zielona Góra and the transfer of ECTS credits to the home institution. To get more information about the ECTS at our University, please visit the website [http://www.dwz.uz.zgora.pl/pl/stypendialne/ects_pl.html](http://www.dwz.uz.zgora.pl/pl/stypendialne/ects_pl.html).
If the ECTS does not apply in a particular case, students should ask relevant academic staff members to certify that he/she has attended the courses, and collect all course certificates and papers. These will help to demonstrate to the home institution exactly what, when and how the student studied in Zielona Góra.

GRADES ARE ASSIGNED ON A 2 TO 5 SCALE 
ACCORDING TO THE FOLLOWING PRINCIPLES:

<table>
<thead>
<tr>
<th>MARKING SYSTEM</th>
<th>ECTS GRADE</th>
<th>DEFINITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>A</td>
<td>VERY GOOD</td>
</tr>
<tr>
<td>4+</td>
<td>B</td>
<td>BETTER THAN GOOD</td>
</tr>
<tr>
<td>4</td>
<td>C</td>
<td>GOOD</td>
</tr>
<tr>
<td>3+</td>
<td>D</td>
<td>BETTER THAN SATISFACTORY</td>
</tr>
<tr>
<td>3</td>
<td>E</td>
<td>SATISFACTORY</td>
</tr>
<tr>
<td>2</td>
<td>FX/F</td>
<td>UNSATISFACTORY (FAIL)</td>
</tr>
</tbody>
</table>

Language of instruction

Polish is the language of instruction for the courses at our University, but several faculties offer a selection of courses taught in foreign languages, mainly in English. The schedule of lectures or programs held in English is provided by the Department of International Cooperation. Each international student should ask there about those special courses before arriving in Zielona Góra.

For those students who would like to improve their command of the Polish language, we recommend Polish intensive courses. The courses last a few weeks during the summer break or can be run throughout the whole semester, and usually end with a certified final exam. There are a lot of schools of the Polish language and culture for foreigners, where international students can learn Polish very intensively and successfully. To find the most preferred school and to get more information about course levels, terms and prices, please go to the website of the Ministry of National Education in Poland: http://www.menis.gov.pl/polonia/jpjo/szkoly.php.
Department of International Cooperation

The Department of International Cooperation is under the charge of the Deputy Rector for Scientific Research and International Cooperation. The Department coordinates international academic cooperation run by the University. Here, international students can find all information about studying at the University of Zielona Góra, as well as any assistance needed to arrange a successful stay in Poland.

Your contact person at the Department is

Ms. Patrycja Trela, M. A.
SOCRATES/Erasmus Programme Institutional Coordinator
Campus B, Al. Wojska Polskiego 69, 65-762 Zielona Góra, Poland
Main Building, room 302R
Tel: +48 68 3283297, fax: +48 68 3283298
E-mail: P.Trela@dwz.uz.zgora.pl
Website: http://www.dwz.uz.zgora.pl

Coming to a foreign country must be a difficult experience for young people and we understand that. To provide them with some assistance and inside information about student life, we contact the incoming students with guardians – fellow students from the same faculty. We find the right person for each student and send them his/her telephone number and e-mail address prior to the arrival in Zielona Góra. They will not be alone!

Library services

Our University Library is the largest academic library in the region. Its collections address scientific and research as well as educational needs of the entire academic community. It collects literature on subject areas explored at the University. The Library assembles book collections on fine arts, the humanities, social sciences, education, engineering, sciences, and economics. The collections are versatile with the emphasis on scientific disciplines represented by the University. We subscribe to about 1400 printed periodicals and over 17500 electronic periodicals of the Springer, Kluwer, Elsevier and Academic Press publishing houses in electronic versions as well as the EIFL/EBSCO and EIFL/PROQUEST programmes. Our collections include 45 Polish and foreign electronic databases on the humanities, social sciences, engineering, sciences and economics.
The Library is equipped with the computer system of library management PROLIB, which automatically collects, describes, finds and loans library materials.

We cooperate with about 120 scientific institutions home and abroad in the field of book exchange, as well as 60 art galleries. We host numerous exhibitions and meetings with significant Polish artists, especially those specializing in graphic arts. We organize exhibitions related to the research, artistic and educational activities of our University.

The University Library is comprised of two main divisions:

<table>
<thead>
<tr>
<th>Arts, Humanities and Social Sciences Division</th>
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<tbody>
<tr>
<td>Campus B, Al. Wojska Polskiego 69, 65-762 Zielona Góra, Poland</td>
</tr>
<tr>
<td>Tel. +48 68 3283100, fax: +48 68 3283100</td>
</tr>
<tr>
<td>Website: <a href="http://www.bu.uz.zgora.pl">http://www.bu.uz.zgora.pl</a></td>
</tr>
<tr>
<td>E-mail: <a href="mailto:ONH@uz.zgora.pl">ONH@uz.zgora.pl</a></td>
</tr>
</tbody>
</table>

This Division creates and maintains specialized collections on visual arts, music, culture, literary studies, literature, linguistics, social communication, history, political science, philosophy, sociology, education. It also acquires various library materials: books, periodicals and serials, special collections (manuscripts, antique books, graphics, social life documents and electronic resources).

<table>
<thead>
<tr>
<th>Engineering, Sciences and Economics Division</th>
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</thead>
<tbody>
<tr>
<td>Campus A, ul. Podgórna 50, 65-246 Zielona Góra, Poland</td>
</tr>
<tr>
<td>Tel. +48 68 3282209, fax: +48 68 3282430</td>
</tr>
<tr>
<td>Website: <a href="http://www.bu.uz.zgora.pl">http://www.bu.uz.zgora.pl</a></td>
</tr>
<tr>
<td>E-mail: <a href="mailto:ONT@uz.zgora.pl">ONT@uz.zgora.pl</a></td>
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</tbody>
</table>

This Division creates and maintains specialized collections on mathematics, physics, astronomy, automation, computer science, electronics, electrical engineering, mechanics, architecture, construction and environmental engineering, biotechnology, environmental protection, economics, organization and management. It also acquires various library materials: books, periodicals and serials, reference materials, special collections (norms, patents, catalogues, specialised literature and electronic resources). It supports the activities of the local Standards Information Point and the Regional Patent Information Centre. Its collection of norms, patents and designs is the biggest one in the Lubuskie Province.

For more information concerning opening times, special collections, on-line searching and reserve books, please go to the website [http://www.bu.uz.zgora.pl/](http://www.bu.uz.zgora.pl/).

To get access to electronic versions or various publications from the University Library, you can also visit the Digital Library of Zielona Góra (Zielonogórska Biblioteka Cyfrowa, ZBC) at [http://zbc.uz.zgora.pl/](http://zbc.uz.zgora.pl/).
Sports at our University

Department of Physical Education and Sports
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Website: http://www.swfs.uz.zgora.pl

Our activity is aimed at a further improvement of the model system of education provided for the students of our University, which is part of the flexible system of education. It stimulates students’ interest in sports and tourism, and enables them to exercise towards better health and fitness.

The physical education curriculum is formed in a way allowing everyone to find something fitting their need and capabilities. Obligatory courses are carried out in connection with faculty curricula. Students can choose from the following 10 disciplines: basketball, body-building, football, general physical development, horse-riding, music and movement, rehabilitation, swimming, tennis, volleyball.

For students who are not able to participate in normal classes and for those with faulty posture, we offer rehabilitation classes. Additionally, for students who are not obliged to take physical education we offer elective PE courses, which take place in the afternoons and attract a great number of students.

It is crucial to stress the very positive attitude towards sports at our University. Sport is the domain of the University club of the Academic Sports Association (AZS), which is an independent academic youth organization associating about 700 members in 17 sections: aerobics, bridge, handball, ju-jitsu, men basketball, sailing, table tennis, uni-hokey, women volleyball, body-building, dart, horse-riding, karate, men volleyball, swimming, tennis, women basketball.

The Department offers access to sports halls, a gymnasium, two body-building gyms, tennis courts, sports fields and a horse-riding centre. The classes are also held at a local swimming pool and the Municipal Sports Centre.
Admission requirements, application procedure and tuition fees

International students fall into two sub-categories, namely, exchange students and free-movers:

- an exchange student is a student who is admitted to our University in the framework of an exchange programme (e.g. SOCRATES/Erasmus) or bilateral as well as scientific cooperation agreements
- a free mover is a student who arranges his/her studies at our University himself/herself.

Exchange students coming to the University of Zielona Góra, after they were nominated by their home university, are obliged to send a filled-in Registration Form (including the Accommodation Form), the Learning Agreement and the Transcript of Records (if required by a faculty) to the Department of International Cooperation. All forms can be found at http://www.dwz.uz.zgora.pl/pl/formularze_pl.html. The deadline for applications is 15 July for the winter semester and 15 January for the spring semester.

Exchange students coming to our University in the framework of an exchange programme or bilateral as well as scientific cooperation agreements are treated according to the programme or agreement conditions and are charged no tuition fees.

Foreign students coming to the University of Zielona Góra as free-movers undergo the standard enrollment procedure. They must hold at least a final examination certificate of secondary level education (a high school diploma), and also its equivalence certificate from a Polish embassy abroad certifying that the applicant is a graduate of a high school of a level equivalent to that of the Polish educational system. They need to submit a medical report, a photocopy of the passport (the main page with the photograph), and a copy of a completed Application Form with 4 passport-sized photographs attached. The Application Form as well as the Accommodation Form can be found at http://rekrutacja.uz.zgora.pl. Applicants for graduate studies are also expected to have obtained a Bachelor’s degree, while those for postgraduate and doctoral studies – a Master’s degree (an English or Polish translation of the diploma is required). The application procedure starts on 1 June. The deadline for applications is 21 July.
The rules of admission to the first year of studies are determined autonomously by each faculty. Some of them organize competitive entrance examinations, others use a ranking procedure based on the final grades listed in the secondary school certificate. For more information, students will need to contact the faculty they decided to study at.

Free-movers are expected to cover tuition fees, which may vary within the faculties (about 400-600 EUR per semester), as well as the registration fee (about 25 EUR).

**Accommodation**

The University provides foreign students with accommodation in student halls of residence. We have 9 such halls. Most of them are situated on the two main campuses.

All rooms are double or triple, but some single rooms are also available. Students share bathrooms, laundry rooms and kitchens. Bedrooms include a bed, a wardrobe, a worktop and a chair, and usually a washbasin. The bed linen is provided. Students need to bring their own towels as well as crockery and cutlery. The cost of a vacancy in a dormitory can be estimated at 50-60 EUR per month and this probably represents the least expensive type of accommodation.

Lunch/dinner can be eaten at our University cafeterias offering inexpensive and diversified meals (about 2 EUR). Every day there is a choice of dishes available, including vegetarian food. There are also various kinds of food available at restaurants, pubs and bistros around the campuses and the city.

Foreign students also have the possibility of renting a private apartment. If wishing to do so, students can try the website [http://www.dss.uz.zgora.pl/szukaj_loco.php](http://www.dss.uz.zgora.pl/szukaj_loco.php), or the local newspapers for apartment rental advertisements.
Academic calendar

The academic year in Poland begins on 1 October and usually finishes at the end of June. It consists of two semesters (the winter one and the summer one), which last 15 weeks each. The winter semester starts in the first week of October and lasts till mid-February, with about 10 days of a winter break for Christmas. The exam session usually lasts three weeks beginning in late January. The summer semester starts in the midst of February and ends in September, with a one-week spring break for Easter in April and the summer holiday from the beginning of July to 30 September. June is reserved for examinations and September – for make-up exams.

Public and University holidays:

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>Matriculation Day</td>
<td>1 October</td>
</tr>
<tr>
<td>All Saints Day</td>
<td>1 November</td>
</tr>
<tr>
<td>Independence Day</td>
<td>11 November</td>
</tr>
<tr>
<td>Easter break</td>
<td>varies (March or April)</td>
</tr>
<tr>
<td>Labour Day</td>
<td>1 May</td>
</tr>
<tr>
<td>National Flag Day</td>
<td>2 May</td>
</tr>
<tr>
<td>Constitution Day</td>
<td>3 May</td>
</tr>
<tr>
<td>Students’ Festival Bachanalia</td>
<td>mid May</td>
</tr>
<tr>
<td>Corpus Christi</td>
<td>12 June</td>
</tr>
<tr>
<td>Saint Mary’s Ascension</td>
<td>15 August</td>
</tr>
<tr>
<td>Christmas break</td>
<td>24 December–1 January</td>
</tr>
</tbody>
</table>
Temporary residence and visa requirements

EU citizens do not need a visa to come to study in Poland. They can enter Poland with a valid ID document (e.g. a passport or any other document certifying one’s identity and citizenship). For a stay up to 3 months, no legalization of stay is necessary. To stay longer than 3 months, students have to legalize the stay by applying for a temporary residence permit (Karta pobytu). The permit is issued for the period of stay in Poland, no longer than 2 years. In the case of students, the residence permit is issued usually for 1 year. One can obtain the permit from the Department of Citizen Affairs and Migrations of the Provincial Office. The charge for issuing the residence permit is 30 PLN (about 8 EUR). The Provincial Office is located in Gorzów Wielkopolski. Our Department of International Cooperation offers assistance in completing all formalities.

Documents that have to be submitted by the student to the Provincial Office in order to obtain the residence permit include:
- a copy of the travel document (a passport) or an ID document
- a health insurance document
- an official letter confirming the student status or the letter of acceptance to another exchange or scholarship programme from the host university (with information about the period of study) – IN POLISH!
- a declaration about sufficient resources to cover the subsistence costs in Poland
- 2 photographs (3,5 cm x 4,5 cm) with the left ear uncovered
- a document confirming residence at a dormitory
- an application form (to be obtained at the Provincial Office).

Citizens of EEA countries are subject to the same conditions as EU citizens. Citizens of Switzerland can enter Poland only on the basis of a valid passport.

Non-EU citizens can enter the territory of Poland on the basis of a valid travel document (a passport) and a visa. They can obtain the Polish visa from a Polish embassy or consulate in the country of residence. A short-term visa entitles the holder to stay in Poland for up to 3 months,
a long-term visa – up to 1 year. Students coming for a period of study longer than 3 months are therefore obliged to apply for a visa in a consulate or embassy for the whole planned period of stay in Poland. The prolongation of a visa in Poland is only possible in case of situations impossible to foresee while applying for the visa in the consulate. The visa can be prolonged only once.

Students who have received a visa for the whole period of stay in Poland are not obliged to apply for a residence permit for their stay in Poland.

Health insurance and medical care

Health insurance is mandatory for all students for the entire duration of their stay in Poland.

EU citizens staying temporarily in Poland are entitled to free health care (on the basis of the E-111 form issued in the home country; the European Health Insurance Card; in particular cases on the basis of a special certificate). International students are obliged to present one of these documents together with an identity document directly to the health care provider. If they use the E-111 form, after the arrival it is necessary to contact the local division of the National Health Found (Narodowy Fundusz Zdrowia, NFZ). There international students have to present the insurance document on the basis of which there will be issued confirmation that they have the right to medical assistance in Poland (Potwierdzenie prawa do świadczeń zdrowotnych na terenie Polski). This document includes also a list of medical services available to its holder.

Non-EU citizens should purchase health insurance in the home country before the departure. In the case of the ISIC or EURO <26 cards, insurance is included in the card and it is not necessary to buy another one unless one wants to increase its scope or value.

Anyway, according to state health regulations, foreigners have to pay for a medical consultation. The cost is then reimbursed by the health insurance company.
There is no academic health center at our University. In case a student needs medical assistance, he/she will find full services at any medical or health care centre that has concluded a relevant contract with the National Health Found.

Useful links:
National Health Found: http://www.nfz.gov.pl/new/

We hope to see you soon in Zielona Góra!

http://www.uz.zgora.pl